

## MEMORANDUM SRS- 509

TO: School Board Members

FROM: Office of the Superintendent

DATE: August 26, 2009

SUBJECT: Approval of Indian Policies & Procedures and appointment of Impact Aide Representative

In conjunction with our application for impact aide funds, there are two items which need to be approved on an annual basis. The first is the appointment of a representative and the second is the procedure to insure community involvement called the "Indian Policies & Procedures." While these procedures are mainly designed for use in districts that do not have a majority of Native American membership, we must also abide by the regulation. These have been approved by the U.S. Department of Education in their existing form and now need your review and approval.

**Recommended Action:** Motion to appoint Jack Foster, Superintendent, as the authorized representative for impact aide and to approve the Indian Policies & Procedures.

**EDUCATION OF NATIVE/INDIAN CHILDREN (CONTINUED)****INDIAN POLICIES AND PROCEDURES**

Note: Districts receiving federal Impact Aid are required to have "IPPs" or Indian Policies and Procedures. The following sample was adopted from the North Slope Borough School District's IPPs.

The Southwest Region School District's goal under the Indian Policies and Procedures [IPP] is to ensure that all American Indian children of school age have equal access to all programs, services, and activities provided by the school district.

The District will establish policies and procedures to ensure that children residing on Indian lands participate in programs and activities supported by impact aid funds on an equal basis with all other children. Parents of these children will be afforded an opportunity to present their views on these programs and activities, including the opportunity to make recommendations on the needs of those children and how the District may help these children realize the benefits of these programs and activities. Parents and Indian Tribes will be consulted and involved in the planning and development of these programs and activities and the relevant applications, evaluations, and program plans will be disseminated to the parents and the Indian Tribe.

It is the intent of the District to fully comply with all requirements of Title VIII (Impact Aid Program) of the Elementary and Secondary Education Act of 1965 (formerly Public Law 81-874, amended 8/2/02), and to that end, the Governing Board has adopted as policy these Indian Policies and Procedures (IPPs). The IPPs by intent and by Board action supersede all previous Board action and are intended to bind the Governing Board, administration, and staff of the District.

**POLICY**

Tribal officials and parents of Indian children shall be provided an opportunity to comment on the participation of Indian children on an equal basis with non Indian children in all education programs and activities offered by the Southwest Region School District. [34 CFR 222.94 (a)(1)]

**PROCEDURES**

1.1 The Southwest Region School District (District) Superintendent and/or designee and/or District Federal Program Parent Advisory Committee (FPPAC), and/or **School Advisory Council (SAC)** Member will meet **quarterly** with Tribal officials, parents of Indian children, Indian Education Parent Committee members and staff. The purpose of these meetings shall be to inform and to address comments and concerns regarding Indian children's equal participation in the educational programs of the District.

Generally, at least one or more of following meetings will occur annually:

1. District Title VII, Part A Indian Education Parent Committee [FPPAC] public meeting
2. Board of Education Public hearing on Title VIII (Impact Aid) Indian policies and procedures

**EDUCATION OF NATIVE/INDIAN CHILDREN (CONTINUED)**

3. Other meetings organized by the [Federal Programs Parent Advisory Committee] Committee and/or requested by Tribal officials and/or School Advisory Council and/or parents of Indian children

**POLICY**

The District will annually assess the extent to which Indian students are participating on an equal basis with non-Indian children in the educational programs and activities of the District. [34 CFR 222.94(a)(2)]

**PROCEDURES**

2.1 The Superintendent and/or principal, in conjunction with the Parent Committee and/or the IPP Committee, will review school data and comments with the Tribal officials, Indian Education Parent Committee members, Indian community, and staff regarding the assessment and extent of Indian student's participation and progress in the educational programs and services of the District.

**POLICY**

The District shall seek input from the Parent Committee and/or the IPP Committee and if necessary, modify its educational programs and services to ensure equal participation for Indian students. [34 CFR 222.94(a)(3)]

**PROCEDURES**

3.1 When assessment data indicate Indian students do not participate on an equal basis with non-Indian students, or make appropriate progress, the Parent Committee and/or the IPP Committee will be asked to recommend a plan or suggestions to modify the educational programs or services in order to attain equal participation or appropriate progress. Recommendations will be presented to the District Board for action.

**POLICY**

The following materials will be disseminated annually to Tribal officials [Native Community Leaders] and the parents of Indian students via the district website and/or print:

- Title VIII Application [Impact Aid]
- Evaluation of programs assisted with Title VIII funds
- Program plans and information related to the education programs of the District
- Assessment data for Indian students and non-Indian students in the District

**EDUCATION OF NATIVE/INDIAN CHILDREN (CONTINUED)**

Adequate time and opportunity will be provided Tribal officials and/or the Parent Committee and/or the IPP Committee and Indian parents to present comments and recommendations regarding the disseminated documents and ways in which the District may help those children realize the benefits of the District's education programs and activities. [34 CFR 222.94(a)(4)]

**PROCEDURES**

4.1 The complete Title VIII application will be sent to Tribal officials and a summary prepared for all Indian parents in conjunction with the January Title VIII public hearing.

4.2 Review of new or continuing programs is an on-going process of the Board of Education. Agendas will be regularly forwarded to Tribal officials. An annual summary will be provided at the January Title VIII public hearing.

4.3 Additional information is available upon request.

4.4 An annual Board meeting will be held in January for the discussion of the disseminated material as part of a regular Board of Education agenda. Tribal officials and Indian parents and staff will be notified at least ten (10) days prior to the meeting. Notice will be posted in the District office, School Offices, and will be sent to the Tribal Councils (and Education Centers) for posting.

**POLICY**

The District shall solicit information from Tribal officials and parents of Indian students on Indian views, including those regarding the frequency, location, and time of meetings. [34 CFR 222.94(a)(5)]

**PROCEDURES**

5.1 At any Board meeting members of the Indian or Native community will be afforded the opportunity to discuss their views, including any suggestion they may have regarding the times, locations, and frequency of regularly scheduled meetings. Members of the Indian/Native community may also submit their comments or suggestions in the following ways:

- At any of the schools in the District Parent Committee (SAC) meetings
- At the annual public hearing on Title VIII (Impact Aid)
- To the principal of the school at a scheduled time
- To the superintendent and/or designee at a scheduled time
- To the officers of the District Parent Committee [FPPAC] (to be forwarded to the appropriate administrators and Board of Education)

**EDUCATION OF NATIVE/INDIAN CHILDREN (CONTINUED)****POLICY**

The District shall notify Tribal officials [Native community organizations] and Indian parents of the locations and times of meetings.

**PROCEDURES**

6.1 Tribal officials, parents of Indian students, the Indian Education Parent Committee and other staff will be notified as to the location and times of meetings in the same manner as that provided for the January Board meeting. Notice will be posted in the District office, at school offices, and will also be sent to the Tribal Council [Native Villages] and the Tribal Education centers for posting.

6.2 If required/necessary, notification of the locations and times of meetings may be broadcast via local newspapers, TV channel and the phone notification system.

**POLICY**

The District shall actively consult and regularly involve the Parent Committee and/or the IPP Committee, as well as interested Tribal officials and Indian parents, in the planning and development of the District's educational programs and activities. [34 CFR 222.94(a)(7)]

**PROCEDURES**

7.1 The complete Title VIII application will be made available for review by the Parent Committee and/or the IPP Committee and other interested members of the Indian community prior to the public meeting generally held in January with sufficient time to adequately review the materials prior to the meeting.

7.2 The IPP Committee and interested Indian parents and Tribal officials will review assessment data to develop or modify educational programs or services to ensure participation of Indian students on an equal basis. These findings and recommendations will be presented to the Board of Education in March, or as required by Federal guidelines.

7.3 Members of the Indian community, Tribal officials, members of the Parent Committee and/or IPP Committee and staff will be notified of modifications to programs or services as stipulated in Procedure 4.1.

**EDUCATION OF NATIVE/INDIAN CHILDREN (CONTINUED)**

**POLICY**

The District shall provide specific procedures for assessing the effectiveness of the Indian community input regarding the participation of Indian children in the District's education programs and activities and the development and implementation of the IPPs, and for modifying the District's IPPs based on this input. [34 CFR (a)(8) and (b), if necessary.

**PROCEDURES**

8.1 The IPP Committee and District staff will review parent and student input and surveys prior to the preparation of the Title VIII Impact Aid program grant. Information regarding this input will be discussed at the public hearing for the new Title VIII grant and/or at the public hearing in January regarding Title VIII Impact Aid.

APPROVED BY:

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Sign & Print Name

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Dated

IPP Committee Rep

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Sign & Print Name

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Dated

Superintendent

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Sign & Print Name

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Dated

Board President

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Sign & Print Name

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Dated

*Added 1/09*