

**CSC Handbook Review
November/December 2008
Updated 12/17/2008**

Aleknagik	No CSC Members at this time. No feedback received at school or district office regarding the CSC Handbook Review.
Clarks Point	Certification Page and Agenda received (See attached). The CSC did not have any comments.
Ekwok	Certification Page and Agenda received (See attached). The CSC did not have any comments.
Koliganek	Certification and Agenda pages received (See attached). Includes CSC written comments.
Manokotak	CSC Meeting scheduled for Thursday, December 11, 2008 was rescheduled to Tuesday December 16 th . The Agenda was posted (See Attached). No Quorum was established. The three CSC members did not have any comments to pass onto the Board.
New Stuyahok	Certification and Agenda pages received (See attached). The CSC did not have any written comments.
Togiak	Certification and Agenda pages received (See attached). The CSC did not have any written comments.
Twin Hills	Certification page received (See attached). The CSC did not have any written comments.

The district received documents from Joyanne Bloom, SERRC, that were used during the CSC training on November 18th. It would be appropriate to add two of the documents regarding Motions and Parliamentary Procedures as exhibits for inclusion as E 8320(a) and E 8320(b). [See attached].

Clarks Point School
P.O. Box 29
Clarks Point, AK 99569
Home of the Falcons

Mission Statement: Each child shall receive a quality education in a respectful and safe environment based on high expectations in a culturally relevant curriculum.

CSC Agenda
December 10, 2008
6:00 P.M.

I. Call Meeting to Order:

II. Roll Call

Sharon Clark, Chairman
Aurora George,
Betty M. Wassily
Anthony Clark
Diane Tennyson
Quorum Present: Yes / No

Present Absent Excused Unexcused

III. Approval of Agenda:

IV. November 5, 2008 Minutes:

V. Guest Present:

VI. Public Comment:

VII. Student Council Report:

Activity:

VIII. Principals Report:

Ekwok Trip
Spring Trip

IX. Unfinished Business:

X. New Business

CSC Handbook Revision
Maintenance Items/Due by Dec 17th
Site School improvement Plan

XI. Date and Time of Next Meeting: January @ 6:00 P.M.

XII. Adjournment:

2008 CSC Handbook Review

We certify that the Clarks Point (school site) CSC placed the 2008 CSC Handbook item on its meeting agenda, and provided an opportunity for member and public discussion regarding this topic.

Attached to this document is a copy of the CSC agenda that includes the 2008 CSC Handbook agenda item and a list of all comments voiced at the meeting.

Bland Johnson CSC Member 12/12/08 Date
Signature

[Signature] Principal 12/12/08 Date
Signature

This completed certification page along with the attached agenda and comments must be returned to the Personnel Officer/Executive Assistant, Barbara Luckhurst at the conclusion of the November or December 2008 CSC Meeting.

**WILLIAM “SONNY” NELSON SCHOOL
CSC MEETING AGENDA
WEDNESDAY, NOVEMBER 19, 2008.
4:30 P.M.**


- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Identification of Guests**
- 5. Approval of Previous Minutes, September 22nd**
- 6. Lead Teacher / Principal Report**
- 7. Staff Report**
 - a. Dancer, Suzan**
 - b. Moede, Melissa**
- 8. Action Items**
- 9. Discussion Items / Information**
 - a. CSC Handbook Review**
- 10. Public Comment**
- 11. CSC Comment**
- 12. Executive Session (if needed)**
- 13. Set Date of Next Meeting**
- 14. Adjournment**

2008 CSC Handbook Review

We certify that the William "Sonny" Nelson (school site) CSC placed the 2008 CSC Handbook item on its meeting agenda, and provided an opportunity for member and public discussion regarding this topic.

Attached to this document is a copy of the CSC agenda that includes the 2008 CSC Handbook agenda item and a list of all comments voiced at the meeting.


Signature _____ CSC Member 11.2008 Date


Signature _____ Principal 11.2008 Date

This completed certification page along with the attached agenda and comments must be returned to the Personnel Officer/Executive Assistant, Barbara Luckhurst at the conclusion of the November or December 2008 CSC Meeting.

Agenda
December 9, 2008
Koliganek CSC Meeting
4:00 pm

1. Call meeting to order
2. Roll Call
3. Reading of Minutes
4. Approval of Minutes
5. Addition to Agenda
6. Approval of Agenda

Old Business:

- a.
- b.
- c.

New Business

- a. New CSC Handbook
- b. Jr. High Basketball
- c. Christmas Vacation Open Gym
- d. Certified Coaches
- e.
- f.

Joel P. Jones
12/9/08

2008 CSC Handbook Review

We certify that the Sevign-Nelson (school site) CSC placed the 2008 CSC Handbook item on its meeting agenda, and provided an opportunity for member and public discussion regarding this topic.

Attached to this document is a copy of the CSC agenda that includes the 2008 CSC Handbook agenda item and a list of all comments voiced at the meeting.


Signature

CSC Member 12/9/08 Date


Signature

Principal 12/9/08 Date

This completed certification page along with the attached agenda and comments must be returned to the Personnel Officer/Executive Assistant, Barbara Luckhurst at the conclusion of the November or December 2008 CSC Meeting.

The Koliganek CSC met on December 9, 2008. During the meeting they discussed the newly revised CSC handbook. Principal Joel Lovesee presented the section on classified personnel selection to the CSC. After some discussion they agreed that the procedure given in the 2002 CSC handbook was more appropriate.

Confer with the site administrator as requested on existing classified positions and recommendations on selection for hire, although, the site administrator shall make the final recommendation to the Superintendent

They felt that having the Principal make the final decision would be best for the school also it prevented any conflict of interest for the CSC members by not having to make hiring decisions on possible family members.

Joel Lovesee
12/9/08

MANOKOTAK NUNANIQ SCHOOL
COMMUNITY SCHOOL COMMITTEE

Thursday, December 11, 2008
10:00 AM

1. Call to order
2. Roll call: Guests
3. Approval of minutes from previous meeting
4. Correspondence
5. Approval of agenda
6. Reports
 - A. Asst Principal Report
 - B. Technology Report
 - C. RTP Report
 - D. Student Council Report
 - E. Principal's Report
7. Old business
 - A. Bus Policy
8. New Business
 - A. Vacancies
 - B. Bus Policy
 - C. CSC Handbook
 - D. Sports Schedule
9. Executive session
11. Public comment
12. CSC Member Comments
13. Items for next meeting's agenda
14. Date and time of next meeting/Items
15. Adjournment/Time & Place

Chief Ivan Blunka School
CSC Agenda
Wednesday, December 10, 2008 – 4:00pm
CIBS High School Science Room

- A. Call to Order
- B. Roll Call: Natalia Andrew; Dorothy Wonhola; Darlene Wyagon; Roberta Blunka.
- C. Additions/Deletions to the Agenda
- D. Approval of minutes of previous meeting
- E. Introduction of Guests/Guest Comments
- F. Correspondence
- G. Items for Community School Committee Consideration
 - a. Revised CSC Handbook
 - b. Christmas Program
 - c. Sports
 - 1. Volleyball
 - 2. Wrestlers
 - 3. 1A for next two years
 - d. Enrollment
 - e. New School and housing
 - f. Christmas Vacation – Starts 12.19.08; School resumes 1.12.09
 - g. Tobacco program
- H. CSC Member Comments
- I. Next Meeting Date
- J. Adjournment

The Chief Ivan Blunka School CSC reserves the right to go into executive session at any time as permitted by Alaska law.

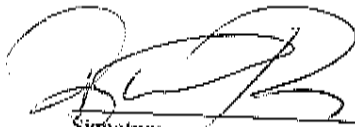
Alaska State Law 44.62.310 makes all school board meetings open to the public except the following excepted subjects may be discussed in executive session:

- Matters, the immediate knowledge of which would clearly have an adverse effect on the finances of the government unit;
- Subjects that tend to prejudice the reputation of character of any person; provided that person may request a public discussion;
- Matters which by law, municipal charter or ordinance are required to be confidential

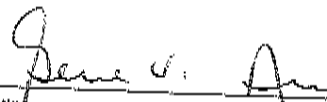
2008 CSC Handbook Review

We certify that the Chief Juan Blanka School (school site) CSC placed the 2008 CSC Handbook item on its meeting agenda, and provided an opportunity for member and public discussion regarding this topic.

Attached to this document is a copy of the CSC agenda that includes the 2008 CSC Handbook agenda item and a list of all comments voiced at the meeting.


Signature _____

CSC Member 12/10/08 Date


Signature _____ Principal

12/10/08 Date

This completed certification page along with the attached agenda and comments must be returned to the Personnel Officer/Executive Assistant, Barbara Luckhurst at the conclusion of the November or December 2008 CSC Meeting.

TOGIAK CSC MEETING

DATE: Tuesday, November 25, 2008
PLACE: TOGIAK SCHOOL - Yup'ik Room

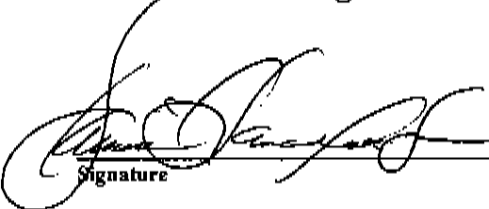
TIME: 6:30 p.m.

- A. CALL TO ORDER *6:35*
- B. ROLL CALL: Dan Nanalook, Margie Coopchiak, Sherry Abraham
 Shirley Wassillie, Carolyn Carlos
- C. APPROVAL OF AGENDA *Approved*
- D. APPROVAL OF MINUTES *no minutes*
- E. INTRODUCTION OF GUESTS/REQUEST TO SPEAK
 - 1.
- F. CORRESPONDENCE
 - 1.
 - 2.
- G. PRINCIPAL'S REPORT
 - 1. Formative Assessments *(ACFA) Alaska Computerized Formative Assessments*
 - 2. QS2 *AIMSweb, Accelerated Math*
 - 3. RTP
 - 4. TAP
 - 5. Student Activities
 - ★ 6. 2008 CSC Handbook-Review and discuss ★
- H. OLD BUSINESS
- I. NEW BUSINESS
- J. Reports
- K. EXECUTIVE SESSION - If any
- ★ L. DATE AND TIME OF NEXT MEETING *1/13/09 6:30 PM*
- ★ M. ADJOURNMENT

2008 CSC Handbook Review

We certify that the Togiak (school site) CSC placed the 2008 CSC Handbook item on its meeting agenda, and provided an opportunity for member and public discussion regarding this topic.

Attached to this document is a copy of the CSC agenda that includes the 2008 CSC Handbook agenda item and a list of all comments voiced at the meeting.


Signature _____ CSC Member 11/25/08 Date


Signature _____ Principal 11/25/08 Date

This completed certification page along with the attached agenda and comments must be returned to the Personnel Officer/Executive Assistant, Barbara Luckhurst at the conclusion of the November or December 2008 CSC Meeting.

Parent Policy Certification

I certify that the Twin Hills School (school site) Parent Involvement Policy was placed on the agenda of the CSC, was presented at the meeting and an opportunity was given for public discussion.

Attached to this document is a copy of the CSC agenda that includes the Parent Involvement Policy and a list of all concerns voiced at the meeting.


Signature

CSC Member 12/11/08 Date


Signature

Principal _____ Date

This completed certification page along with the attached agenda and comments must be returned to the Director of Federal Programs no later than Sept 28, 2007.

A copy of these documents should be kept on site for NCLB monitoring purposes.

MEETINGS

Motions

Member seeks the floor: Raise your hand or stand up so the chair knows you wish to speak.

Member gets recognized: The Chair invites you to speak. (“Do you wish to make a motion?” or “You have the floor.” Or you may just be called by name.)

Member makes a motion: “I move that

Member seconds the motion: Someone says, “ I second the motion.” Or the Chair may ask, “Do we have a second to the motion? “ (Even if you don’t agree with the motion you may second it just because you think it’s fair to have a discussion.)

Chair puts the motion before the body: The Chair restates the motion. “We have a motion to” The Chair may ask for the motion in writing.

Debate: The Chair will probably recognize the person who made the motion and ask him or her to speak first. The chair should ask someone who is against the motion to speak next. No one should be called on to speak a second time until everyone has had a chance to speak a first time. No one should speak more than twice. No one should speak for more than ___ minutes at a time.

Amend a Motion: State the amendment: “I move to amend the motion to say.....”. The Chair may ask for the amendment in writing.

The amendment gets debated just like the motion.

The amendment gets voted on first.

Vote on the motion: See Voting attachment

The Chair announces the results: Either “The motion to has failed.” Or “The motion to..... has passed.”

Motion may get withdrawn by the member who made it. “I wish to withdraw my motion.”

MEETINGS (CONTINUED)**Other Parliamentary Procedures**

Point of Order A member says "Point of Order" when he or she thinks the rules are not being followed correctly. The Chair always considers the person's objection and makes a determination. An example of this is if someone makes a motion when there is already another motion "on the table" (hasn't yet been voted on).

At Ease: A member or the Chair says, "I call for an at ease" when a brief break is needed. With the Chair's approval, members may now talk to each other without following Parliamentary Procedures. The member calling for the "at ease" lets the Chair know when they are ready to begin again. The Chair gavels down and says, "The meeting will come back to order."

Recess: A member says "I call for a ___ minute recess." This may be done when it's necessary to talk with each other in an informal setting or if a break is needed. The Chair will call the group back to order when the time is up.

Question of Privilege: A member says, "I have a question of privilege." This is done when there is a complaint such as too much noise or the room is too hot.

Question: "Question" may be called out at any time when there is a motion. It means "Let's vote!"

Objection:

- "Objection" may be called out if "Question" is called and a member is not ready to vote. "
- A member may also call out "Objection" when "Unanimous Consent" is asked for and you want a vote instead.
- A member may say "I withdraw my objection" if the reason for the objection has been taken care of.

Table a motion: "I move to table the motion" is said when a member wants to finish discussion another time, maybe after you have more information. Someone needs to second this but it does not need to be voted on. It will become "Unfinished business" at the next meeting.

Take up a tabled motion: "I move to take from the table the motion to _____." Someone needs to second this, but it does not need to be voted on.

Adjourn: "I move that we adjourn." Someone must second this, but it does not need to be voted on.