

Southwest Region School District District Improvement Plan 2008-2009

| Objective (Area of need to be addressed): All instructional staff will utilize formative assessments to identify instructional needs of students on an ongoing, continuous basis | | | | |
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| <i>DISTRICT ACTION</i> | <i>RESPONSIBLE PARTY</i> | <i>PERSONS ATTENDING</i> | <i>TIMELINE</i> | <i>EVALUATION</i> |
| AIMSweb training for district team, principals, certified staff, and classified staff. | AIMSweb personnel and EED staff | District team, principals, certified staff, and classified instructional staff. | August 13 th -15 th | <p>Attendance rosters</p> <p><u>District Team</u> – Monitor data at least twice/month, submit schedule to EED</p> <p><u>Principal</u> - Monitor data weekly and during staff collaboration meetings; ensure AIMSweb data is entered in AIMSweb data system by dates provided: Fall –, Winter – and Spring</p> <p><u>Teachers</u> – Attend training and utilize AIMSWeb with students</p> <p><u>EED</u> – Review data online monthly; collect monitoring schedule from district office</p> |
| AIMSweb follow-up training | AIMSweb personnel, EED Staff, district team, principals | District team, all principals, all teachers. | Ongoing throughout the school year | <p><u>District Team</u> - Monitoring of AIMSweb data, identify training needs of school site staffs</p> <p><u>Principals and Teachers</u> – Identify individual training needs at school site</p> <p><u>EED</u> – Provide ongoing support via audio conferences</p> |

Southwest Region School District District Improvement Plan 2008-2009

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| Alaska Computerized Formative Assessment (ACFA) Training. | EED Staff and via distance delivery | District team, principals, certified staff, and classified staff. | October | <p>Attendance rosters</p> <p><u>Principal</u> - Monitor data weekly and during staff collaboration meetings</p> <p><u>Teachers</u> – Attend training and utilize ACFA with students</p> |
| Utilize formative assessments continuously: AIMSweb, ACFA, GLE Item Samplers, SBA, HSGQE and other (program specific: Open Court, Holt Math, DIBELS) | Principals, all certified staff | District team, principals, teachers | Weekly throughout the year | <p><u>District Team</u> – Submit monitoring schedule (at least twice/month) to EED; collect Collaborative Meeting Logs</p> <p><u>Principal</u> - Monitor data during staff collaboration meetings; review lesson plans for alignment to GLEs; submit Collaborative Meetings Logs to district office weekly</p> <p><u>Teachers</u> - Bring data to weekly staff collaboration meeting; align daily lesson plans to GLE using GLE tracker and formative assessment data</p> <p><u>EED</u> – Review data online at least monthly; collects collaborative logs and monitoring logs</p> |

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| Objective (Area of need to be addressed): Facilitate weekly staff and grade level meetings in a collaborative manner that focuses on formative data analysis of students to provide more effective instruction in order for all students to meet their GLEs. | | | | |
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| <i>DISTRICT ACTION</i> | <i>RESPONSIBLE PARTY</i> | <i>PERSONS ATTENDING</i> | <i>TIMELINE</i> | <i>EVALUATION</i> |
| Attend Training in collaborative meeting format/protocols | Dr. Gary Whiteley | District team, all principals | August 5 th and 6 th | Attendance Roster Collaborative meeting logs District Improvement Coach's report |
| Collaborative meetings, 1 hour weekly | Principals, District team | District team, all principals, all certified teachers, classified instructional staff | Weekly meetings | <u>District Team</u> - Collect Collaborative Meeting Logs weekly <u>Principal</u> – Conduct weekly Collaborative Meetings; submit Collaborative Meetings Logs to district office weekly <u>Teachers</u> – Bring classroom data to weekly staff collaboration meeting; participate in weekly collaborative meetings <u>EED</u> – Review collaborative meeting logs upon request |
| Receive and review written report from District Improvement Coach, write district response if desired | Superintendent | District team | First Monday of each month | Coach's report and response, if desired, submitted to EED Commissioner each month by deadline |

Southwest Region School District District Improvement Plan 2008-2009

| Objective (Area of need to be addressed): Principals identify and use identified classroom observation protocol. | | | | |
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| <i>DISTRICT ACTION</i> | <i>PERSONS RESPONSIBLE TO PROVIDE</i> | <i>PERSONS ATTENDING</i> | <i>TIMELINE</i> | <i>EVALUATION</i> |
| Attend training in classroom observation protocol. | Dr. Gary Whiteley | District team and principals | August 5 th and 6 th October 21 st and 22 nd | Attendance Roster |
| Use of classroom observation protocol by principal | Principal, District team | District team, all Principals | Ongoing as per contract | <u>District</u> - Completed observations (w/follow-up) turned in to district office the first of each month <u>Principal</u> - Completed observations (w/follow-up) turned in to district office the first of each month <u>EED</u> - Logs reviewed by EED upon request |

Southwest Region School District
 District Improvement Plan
Roles/Responsibilities

| <i>Role</i> | <i>Responsibility</i> | <i>Due Dates</i> |
|------------------------------|---|--|
| District Office Staff | Local AIMSweb Manager training (LAM); | August 13 th - 15 th |
| | Supervise implementation of AIMSweb training at school sites | September, January, April |
| | Attend training in collaborative meeting and classroom observation protocol with Dr. Gary Whiteley | August 5 th – 6 th |
| | Identify specific day for staff collaboration meetings | Before school begins |
| | Participate in staff collaboration meetings monthly at each site, including a post-meeting debrief with the principal | Monthly |
| | Collect/Review Staff Collaboration Logs | Weekly |
| | Ensure AIMSweb data entered in system | September, January, April |
| | Provide additional training in ACFA to school sites. Submit list of training dates to EED | Ongoing throughout the year |
| | Supervise implementation of ACFA training at school sites | Ongoing throughout the year |
| | Monitoring AIMSweb and ACFA usage | Ongoing throughout the year |
| | Collect/Review staff observation forms | Ongoing throughout the year |
| | Based on District Improvement Coach’s Report to the Superintendent, submit Coach’s report and narrative response to EED | Monthly |

Southwest Region School District
 District Improvement Plan
Roles/Responsibilities

| <i>Role</i> | <i>Responsibility</i> | <i>Due Dates</i> |
|-------------------|--|--|
| Principals | Attend AIMSweb Manager training (LAM); | August 13 th - 15 th |
| | Supervise implementation of AIMSweb training | September, January, April |
| | Attend training in collaborative meeting and classroom observation protocol with Gary Whiteley | August 5 th – 6 th |
| | Provide ACFA training in collaboration with district | Ongoing throughout the year |
| | Participate in AIMSweb follow-up trainings | Ongoing throughout the year |
| | Conduct classroom observations with/follow-up meetings with teachers | Completed observation reporting forms (w/follow-up) turned in to district office weekly |
| | Monitoring AIMSweb and ACFA usage by teachers | Weekly and during staff collaboration meetings Each teacher will give grade level ACFA in reading and math (within one standard area, e.g. numeration) with scores submitted to principal and district office monthly. |
| | Review lesson plans for alignment to GLEs | Weekly staff collaboration meetings |
| Teachers | AIMSweb school-wide training; | August 13 th – 15 th |
| | Align daily lesson plans to GLE s and address formative assessment data in lesson plans | Review at weekly staff collaboration meetings |
| | Use of formative assessments (AIMSweb, ACFA) and data entry | Bring AIMSweb/ACFA data to weekly staff collaboration meeting. In addition to the AIMSweb measures, each teacher will give grade level ACFA in reading and math (within one standard area, e.g. numeration) with scores submitted to principal and district office monthly. |
| | Review individual student data | At weekly staff collaboration meetings |
| | Collaborate on effective instructional strategies | During weekly staff collaboration meetings |

Southwest Region School District District Improvement Plan Calendar of Impact Dates 2008-2009

| AUGUST | | | | |
|--------------------------------|--|---|-----------------|-----------------------|
| District Action | Date | Personnel | Location | Student Impact |
| Leadership Training | August 5 th - 6 th | District team, principals | District Office | No impact |
| AIMSweb Training for all staff | August 13 th - 15 th | District team, principals, certified staff, and classified staff. | District Office | No impact |

| SEPTEMBER | | | | |
|--|--------------------|---------------------------------|------------------|-----------------------|
| District Action | Date | Personnel | Location | Student Impact |
| Weekly collaborative meeting | Weekly | All principals and all teachers | Individual sites | No impact |
| Administration of AIMSweb assessment | Month of September | Principals and teachers | Individual sites | No impact |
| "Fall" AIMSweb data entered in system | Month of September | All principals and all teachers | Individual sites | No impact |
| Collaborative meeting logs submitted to district (available to EED upon request) | Weekly | All principals | Individual sites | No impact |

Southwest Region School District District Improvement Plan Calendar of Impact Dates 2008-2009

| OCTOBER | | | | |
|---|---------------------------------|--|--------------------------------------|--------------------------------|
| District Action | Date | Personnel | Location | Student Impact |
| Alaska Computerized Formative Assessment (ACFA) Training – establish district location(s), date(s), time and trainers | Schedule submitted to EED | District team, all principals, all instructional leaders, and all teachers | District Office and individual sites | Early release day for training |
| Weekly collaborative meeting | Ongoing weekly | All principals and all teachers | Individual sites | No impact |
| Administration, review, and implementation of ACFA | Ongoing | Principals and teachers | Individual sites | No impact |
| Collaborative meeting logs submitted to district (available to EED upon request) | Weekly | All principals | Individual sites | No impact |
| Monitoring AIMSweb | First two weeks of October | District team and principals | District Office and individual sites | No impact |
| Leadership Training | October 21 st – 22nd | District team and principals | Anchorage | No impact |

| NOVEMBER | | | | |
|--|-------------------|---|--------------------------------------|-----------------------|
| District Action | Date | Personnel | Location | Student Impact |
| Weekly collaborative meeting | Ongoing weekly | All principals and all teachers | Individual sites | No impact |
| Administration, review, and implementation of ACFA | Ongoing | Principals and teachers | Individual sites | No impact |
| Collaborative meeting logs submitted to district (available to EED upon request) | Weekly | All principals | Individual sites | No impact |
| Reviewing and implementing results of AIMSweb data | Month of November | District team, principals, and teachers | District office and individual sites | No impact |

Southwest Region School District District Improvement Plan Calendar of Impact Dates 2008-2009

| DECEMBER | | | | |
|--|-------------------|---|--------------------------------------|-----------------------|
| District Action | Date | Personnel | Location | Student Impact |
| Weekly collaborative meeting | Ongoing weekly | All principals and all teachers | Individual sites | No impact |
| Administration, review, and implementation of ACFA | Ongoing | Principals and teachers | Individual sites | No impact |
| Collaborative meeting logs submitted to district (available to EED upon request) | Weekly | All principals | Individual sites | No impact |
| Reviewing and implementing results of AIMSweb data | Month of December | District team, principals, and teachers | District office and individual sites | No impact |

| JANUARY | | | | |
|--|------------------|-------------------------------------|------------------|-----------------------|
| District Action | Date | Personnel | Location | Student Impact |
| EED Winter Conference | | District team and key staff members | Anchorage | No impact |
| Weekly collaborative meeting | Ongoing weekly | All principals and all teachers | Individual sites | No impact |
| Collaborative meeting logs submitted to district (available to EED upon request) | Weekly | All principals | Individual sites | No impact |
| Administration, review, and implementation of ACFA | Ongoing | Principals and teachers | Individual sites | No impact |
| Administration of AIMSweb assessment | Month of January | Principals and teachers | Individual sites | No impact |
| Winter AIMSweb data entered in data system | Month of January | All principals and all teachers | Individual sites | No impact |

Southwest Region School District District Improvement Plan Calendar of Impact Dates 2008-2009

| FEBRUARY | | | | |
|--|-----------------------------|--|--------------------------------------|-----------------------|
| District Action | Date | Personnel | Location | Student Impact |
| Weekly collaborative meeting | Ongoing weekly | All principals and all teachers | Individual sites | No impact |
| Administration, review, and implementation of ACFA | Ongoing | District team, all teachers and all principals | Individual sites | No impact |
| Collaborative meeting logs submitted to district (available to EED upon request) | Weekly | All principals | Individual sites | No impact |
| Monitoring AIMSweb | First two weeks of February | District team and principals | District Office and individual sites | No impact |
| Reviewing and implementing results of AIMSweb data | Month of February | Principals and all teachers | Individual sites | No impact |

| MARCH | | | | |
|--|----------------|--|------------------|-----------------------|
| District Action | Date | Personnel | Location | Student Impact |
| Weekly collaborative meeting | Ongoing weekly | All principals and all teachers | Individual sites | No impact |
| Administration, review, and implementation of ACFA | Ongoing | District team, all teachers and all principals | Individual sites | No impact |
| Collaborative meeting logs submitted to district (available to EED upon request) | Weekly | All principals | Individual sites | No impact |
| Reviewing and implementing results of AIMSweb data | Month of March | Principals and all teachers | Individual sites | No impact |

Southwest Region School District District Improvement Plan Calendar of Impact Dates 2008-2009

| APRIL | | | | |
|--|----------------|---------------------------------|------------------|-----------------------|
| District Action | Date | Personnel | Location | Student Impact |
| Weekly collaborative meeting | Ongoing weekly | All principals and all teachers | Individual sites | No impact |
| Collaborative meeting logs submitted to district (available to EED upon request) | Weekly | All principals | Individual sites | No impact |
| Administration, review, and implementation of ACFA | Ongoing | Principals and teachers | Individual sites | No impact |
| Administration of AIMSweb assessment | Month of April | Principals and teachers | Individual sites | No impact |
| Spring AIMSweb data entered in data system | Month of April | All principals and all teachers | Individual sites | No impact |

| MAY | | | | |
|--|------------------------|--|--------------------------------------|-----------------------|
| District Action | Date | Personnel | Location | Student Impact |
| Weekly collaborative meeting | Ongoing weekly | All principals and all teachers | Individual sites | No impact |
| Administration, review, and implementation of ACFA | Ongoing | District team, all teachers and all principals | District office and individual sites | No impact |
| Collaborative meeting logs submitted to district (available to EED upon request) | Weekly | All principals | Individual sites | No impact |
| Monitoring AIMSweb | First two weeks of May | District team and principals | District Office and individual sites | No impact |
| Reviewing and implementing results of AIMSweb data | Month of May | Principals and all teachers | District office and individual sites | No impact |