

MEMORANDUM SRS-444

TO: School Board

FROM: Office of the Superintendent

DATE: March 25, 2008

RE: Trip Proposal for Clarks Point School

The PK4 – 8th grade students at the Clarks Point School are requesting approval for a trip to Anchorage on April 18 – April 23, 2008.

Please see attached student/travel plan proposal.

Recommended Action: Motion to approve.

Southwest Region School District

STUDENT TRAVEL PLAN PROPOSAL

Student travel plans are to be prepared for all student travel including any athletics that aren't on the district approved sports schedule, and submitted in accordance with district instructions outlined in the Principals' Handbook, allowing adequate time for administrative and/or board approval. Travel plans must be submitted 2 weeks prior to the start of travel for in-district trips, and 6 weeks prior to the start of travel for out-of-district trips.

School Name: Clarks Point School

Date of Travel: April 18th to April 23rd

Destination and Purpose of Trip: Anchorage Alaska for Academic visits to the Anchorage Museum of History and Art, ^{AK} Native Heritage center, the Imaginarium for Science exploration, and to ~~Hobo~~ for Physical Fitness.

Chaperones:

Certification:

The Chaperone certifies that they have been inserviced regarding "Supervisor Rights and Responsibilities" outlined in the Principals' Handbook.

1. Rebecca Coleman
2. Michelle Schneider
3. Dennis Schneider
4. Tom-Egbert

Curtis Alabama
Margaret Gardner

Students Approved by Teachers and Parents:

(Parent permission and medical release forms on file with Principals)

1. Sara Coleman
2. Ryland Gigg-Clark
3. Joseph Wassily-Walker
4. Joseph Coleman
5. Jacinto George (JB)
6. Ladonya George

7. Kaylee Wassily-Walker
 8. Payla Wassily-Walker
 9. Samuel Clark
 10. Samanth Clark
 11. Tiffany Molinda
 12. Christopher Floresta
- Jon-Tom Egbert

Itinerary: List travel arrangements from local departure to return home.

Date	From	To	Hotel or Phone Contact
April 18 th	Clarks Point	Dillingham	
April 18 th	Dillingham	Anchorage	
April 22 nd	Anchorage	Dillingham	
April 23 rd	Dillingham	Clarks Point	
April 18 th	Possibly Hawthorne Suites or Clarion Suites		
to April 23 rd	or Hilton Suites		

Travel Costs and Revenue Sources

Travel Budget

Air Transportation	Amount	7,745.00
Ground Transportation		372.00
Lodging		2,000
Food		2,900.00
Other		740.00 approximately
Total Trip Costs		13,755.00 -

Revenue Sources

Student Council funds	Amount	7,000.00 to 8,000.00
Village Council donation		3,000.00
District Student Travel fund		3,000.00

Total Revenues

13,000.00 or 14,000.00

Trip Approval

1. Site Administrator
2. C.S.C. Chairperson
3. Activity Director
4. Program Director
5. Superintendent Or Designee

Rebecca R. Coleman

Sharon J. Leare

W. M. P. Patten

James W. ...