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Internet Web Site
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March 7, 2008

To:

APPLICANT	PHONE #	FAX #	EMAIL ADDRESS
Tagiugmiullu Nunamiullu Housing Authority	907-852-7170	907-852-2038	sidney_kelley@tnha.net
City and Borough of Sitka	907-747-4800	907-747-7403	felix@cityofsitka.com
Kenai Peninsula Housing Initiatives	907-235-4357	907-235-4335	steven.kphi@gci.net
Pribilof Island School District	907-546-3337	907-546-2327	jamie_stacks@psd-k12.org
Southeast Island School District	907-329-2290	907-329-2210	djeffreys@sisd.org
Annette Island School District	907-886-6332	907-886-5130	bagenbroad@aisd.k12.ak.us
Southwest Region School District	907-842-1583	907-842-5428	rdallman@swrsd.org
Chatham School District	907-788-3302	907-788-3252	vrucker@chathamisd.org
Alaska Island Community Services	907-305-0462	907-874-2576	steve.helgeson@akics.org
Senior Citizens of Kodiak Inc.	907-486-6181	907-486-4503	scokinc@ak.net

Re: **Notice of Intent to Award 2008 Pre-Development Grant Funds for Senior; Special Needs; HOME and Teacher, Health Professional, and Public Safety Housing**

Dear Applicants;

The Alaska Housing Finance Corporation (AHFC) announces the "Intent to Award" funding from the above captioned grant program as listed below.

Applicant and Project	Grant Number	Recommended Grant Funding
Kenai Peninsula Housing Initiatives	PDH-08-KPH-1	\$14,000
Taglugmiullu Nunamiullu Housing Authority --NUI, AKP, PIZ*	PDH-08-TAG-1*	\$23,500*
City and Borough of Sitka, Multi-Family	PDH-08-CBS-1	\$14,000
City and Borough of Sitka, Senior	PDS-08-CBS-2	\$14,000
Senior Citizens of Kodiak, Inc.	PDS-08-SCK-1	\$14,000
Chatham School District - Angoon	PDT-08-CSD-1	\$14,000
Chatham School District - Gustavus	PDT-08-CSD-2	\$14,000
Pribilof Island School District - St. Paul Rehab	PDT-08-PSD-1	\$14,000
Pribilof Island School District - St. George Rehab	PDT-08-PSD-2	\$14,000
Southwest Region School District - Togliak	PDT-08-SRS-1	\$14,000
Southwest Region School District - Manokotak	PDT-08-SRS-2	\$14,000
Southeast Island Sch. Dist. - Thome Bay, Coffman Cove, Naukati	PDT-08-SIS-1	\$14,000
Annette Island School District - Metlakatla	PDT-08-AIS-1	\$14,000
Alaska Island Community Services - Wrangell	PDT-08-AIC-1	\$14,000

* Award of \$23,500 to be distributed among the three locations listed, by agreement between AHFC and TNHA, with no single location to exceed \$14,000.

2008 Pre-Development Grant Program
Intent to Award Letter
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"HOUSING FOR ALASKANS"



Special Terms

Market Study: AHFC is no longer awarding funding for the purpose of obtaining a market study for projects receiving development funding. Instead, AHFC will contract for market studies directly.

Pre-Application Requirement for 2009 GOAL: Those 2008 Pre-Development applicants intending to apply for 2009 GOAL Program funds **MUST PRE-APPLY**. The Pre-Application NOFA for the 2009 GOAL Program will occur in spring 2008. It will be advertised on the AHFC website (www.ahfc.us), in newspapers statewide and on the GOAL Notice List Serve.

Appeals Process

This serves as formal notice of AHFC's intent to award the funds identified above, subject to the required appeals processes identified in 15 AAC 150.220. This notice starts the appeal processes required in 15 AAC 150.220. It is not a funding commitment. AHFC may also request additional information about your project before making a funding commitment.

Under 15 AAC 150.220, an interested party may protest the proposed award of a contract or grant agreement. The protest must be in writing and must include at least the following information:

- A. The name, address, and telephone number of the protester;
- B. The signature of the protester or the protester's designated representative;
- C. Identification of the solicitation, contract, or grant agreement at issue;
- D. A detailed statement of the legal and factual grounds of the protest, including copies of relevant documents; and
- E. The form of relief requested.

The protest must be received by AHFC within ten (10) working days of this notice, March 21, 2008 at 5:00 p.m. Subsequent to completion of any appeals processes required under 15 AAC 150.220 AHFC will forward a Grant Agreement, for execution, to each successful applicant. This agreement will outline specific Grantee responsibilities in accordance with representations made in your application, as well as applicable Federal and/or State programmatic requirements.

AHFC Insurance Requirements

As identified in the application package, recipients of AHFC grant funds must provide evidence that they possess required insurance coverage prior to AHFC's execution of the Grant Agreement. In preparation for execution of the Grant Agreement, please provide evidence that you possess all of the applicable insurance coverage listed below. If you are

unfamiliar with obtaining the required insurance or have questions regarding insurance, please contact Kim Coy in AHFC's Risk Management department at 907-330-8490.

The Grantee will provide and maintain the following:

1. **Workers' Compensation Insurance** for all employees of the Grantee engaged in work under the Agreement, Workers' Compensation Insurance as required by AS 23.30.045. The Grantee will be responsible for ensuring that any contractor who directly or indirectly provides services under this Agreement has adequate Workers' Compensation insurance for its employees. This coverage must include statutory coverage for States in which employees are engaging in work and employer's liability protection for not less than \$100,000 per occurrence. Where applicable, coverage for all federal acts (i.e., USL & H and Jones Acts) must also be included.
2. **Comprehensive (Commercial) General Liability Insurance** with coverage limits not less than \$1,000,000 combined single limit per occurrence and annual aggregates where generally applicable and will include premises-operation, products/completed operation, broad form property damage, blanket contractual and personal injury coverage.
3. **Comprehensive Automobile Liability Insurance** covering all owned, hired, and non owned vehicles with coverage limits not less than \$100,000 per person/\$500,000 per occurrence bodily injury and \$50,000 property damage, or \$500,000 combined single limit per accident.
4. **Professional Liability Insurance** if applicable, covering all errors, omissions or negligent acts of the Grantee, its contractors or anyone directly or indirectly employed by them, made in the performance of this Agreement which results in financial loss to the State. Limits required are per the following schedule: Contract Amount Minimum Required Limits:

Contract Amount	Minimum Required Limits
Less than \$100,000	\$100,000 per occurrence/annual aggregate
\$100,000 - \$499,999	\$250,000 per occurrence/annual aggregate
\$500,000 - \$999,999	\$500,000 per occurrence/annual aggregate
\$1,000,000 or over	Negotiable - Refer to AHFC Risk Management

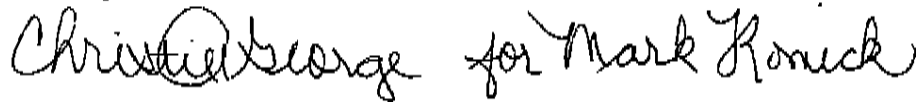
The professional liability insurance requirement may be substituted at the sole discretion of the AHFC Risk Management Department. If you do not possess professional liability insurance and you do not believe it is applicable to your organization (based on the type of services your organization provides or proposed to provide as a result of this award), you must provide the following:

- A. An outline of the activities and services that your organization performs;
- B. A statement from your insurance company that the activities and services your organization performs are not of a nature that are subject to professional liability risk exposure.

Certificates of insurance stating the insurance company, type of coverage, limits, effective date, expiration date, additional insured, and waiver of subrogation must be furnished to AHFC prior to execution of the Grant Agreement by AHFC, and must provide for a thirty (30) day prior notice of cancellation, non-renewal or material change. Failure to furnish satisfactory evidence of insurance or lapse of the policy is a material breach of the contract and grounds for termination of the agreement pursuant to 15 AAC 154.820.

If you have questions regarding this Notice of Intent to Award, please feel free to contact Elaine M. Mello at 907-330-8236.

Sincerely,

Handwritten signature in cursive script that reads "Christie George for Mark Romick".

Mark Romick
Director, Department of Planning and Program Development