

## MEMORANDUM SRS- 441

TO: School Board Members

FROM: Office of the Superintendent

DATE: February 19, 2008

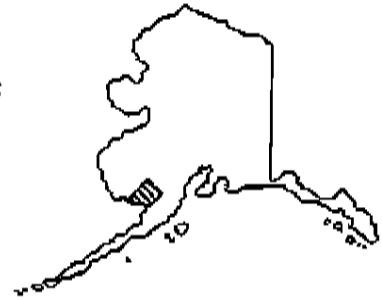
SUBJECT: Lisa Andrew Parenting Request Leave

See attached letter.

Recommended Action: Motion to approve Lisa Andrew's Parenting Request Leave.



**Southwest Region Schools**  
 P.O. Box 90  
 Dillingham, Alaska 99576  
 (907) 842-5287  
 Fax: (907) 842-5428



**LEAVE REQUEST**

Name: <u>Lisa S. Andrew</u>		Soc. Sec. No.: <u>574-90-1567</u>	
Position: <u>Parents As Teachers Educator / H.S. Special Edu. teacher/ed.</u>		Site Name/Number: <u>KNW</u>	
Date(s) Absent:	Time Absent:	Total Hours Absent:	Leave Description:
	From: _____ To: _____ a.m./p.m. a.m./p.m.		Sick Leave
	From: _____ To: _____ a.m./p.m. a.m./p.m.		Personal Leave
	From: _____ To: _____ a.m./p.m. a.m./p.m.		*Travel-Staff
	From: _____ To: _____ a.m./p.m. a.m./p.m.		*Travel-Student
	From: _____ To: _____ a.m./p.m. a.m./p.m.		*Leave Without Pay **
	From: _____ To: _____ a.m./p.m. a.m./p.m.		*Professional Leave **
	From: _____ To: _____ a.m./p.m. a.m./p.m.		*Association Leave **
<u>02-18-2008 - 03-31-2008</u>	From: <u>8:30</u> To: <u>3:30</u> a.m./p.m. a.m./p.m.	<u>7 hrs.</u>	*Other: <u>Parental Leave</u>
*Explanation of Leave: <u>Feb 08'</u> <u>Think of taking Feb 19 to March 28 (return March 31, 08)</u>			

Employee Signature: <u>Lisa Andrew</u>	Date: <u>01/18/08</u>
Supervisor Approval: <u>Jean V. Anderson</u>	Date: <u>1/21/08</u>
Superintendent Approval:	Date:

Report of Substitute				
Substitute Name:	Soc. Sec. No.:	Date Worked:	# of Hrs. Worked	Account Code
Supervisor:			Date:	

08/07/03

January 18, 2008

Season Greeting: Ladies and Gentlemen, Members of the school board & Superintendent Jack Foster. I apologize if I leave anyone out.

Camii and a Happy New Year! My name is Lisa S. Andrew. I am the Parents As Teachers Educator for Chief Ivan Blunka School for more then six years and first year Special Education Teachers Aides -under South West Regional School for New Stuyahok Head Start Center. I'm proud to help and serve families and their children in the community that I'm living in.

Parents As Teachers Program was introduced to me and my husband Gabriel Andrew; at the time we were first time parents. Would like to thank South West Regional School District in providing this program to our Bristol Bay communities. The Parents As Teachers Program helps first time parents, grandparents, and single parents in help development their children needs in (Early Childhood Learning) and school readiness. Long story short – during the time my family and I was enrolled in the Parents As Teachers Program I was working for New Stuyahok Head Start for five years. Going on my sixth year, I seen an ad for Parents As Teachers Educator for Chief Ivan Blunka School and filled for it. Got interviewed and few days later I received a phone call, stating I got the job. Since then Love what I'm doing with families and their children. Parents As Teachers Program is not just providing information development but on-hands activities to families and their children and we also help find children that are in need of serves too. Children that need extra help in any areas like Speech & Language, Physical, Social Emotional and etc. I think that's enough information with Parents As Teachers Program? Teacher A de for Head Start is going great. It's a challenge but love seeming the accomplishment the children are making. So you can see Early Childhood Education is my thing?

I bet you are wondering why I'm writing this letter? Well, I wanted you to understand I like working for South West Regional School District and just briefly get to know me. The reason I'm writing this letter is I'm asking the school board members and Superintendent Jack Foster if I can take a Parental Leave. The Reason why I would like to take a parental leave due to the fact my husband and I are going to be parents again. We are adopting the baby from my sister Susan Decker and her husband Daniel Decker Sr. My sister Susan Decker is not yet due until next month. February 18<sup>th</sup>, but information from the doctor stating she just might give birth a little early, plus she is experiencing other health problems like high blood presser. But so far she is doing well. After, the baby is born, I'm asking to take at least six week off, of work and attend to our child. Help transition new environment, early milestone and plus this is a critical age. These couple weeks will help myself; baby and family start off smoothly. Thanks for taking the time in reading my letter and hope this works out. Qayana!

*Lisa S. Andrew*

Parents As Teachers Educator and Special Education Teachers Aide